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## enthusiastic DETERMINED quick learner happy



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## OUAL IFICATIONS

## University Of Derby, Sept 2009 – June 2013 (Including Placement Year) I am currently in the final semester of my degree in Fashion Studies. We

have a very broad curriculum covering a variety of different aspects of the industry. These are listed below;

- •Further our knowledge of creating mood boards, sketchbooks and design development boards etc using a variety of different Medias including CAD. Our CAD work mainly includes the use of Adobe Photoshop, Illustrator and InDesign. We look extensively at the needs of consumers and the requirements of a retail environment.
- •Look extensively at pattern cutting and manufacture. We also create technical files for every garment we make where we include illustrations, production sketches, working drawings, lay plans & costing sheets using Adobe Photoshop & Illustrator.
- •Participate in Live briefs with companies designing to the specification they provide for us, for example we recently took part in a live brief designing t-shirts for Topshop and are currently designing a capsule collection for Brigdens, derby.

I believe I am striving in the business and creative sides of the course, specifically illustration & graphics. The technical files I have created have all been numerically accurate whilst conveying my personality through the illustrations. Having always enjoyed challenging myself I personally excel in an environment where I am in constant contact with either consumers or buyers. I also find that I work well to a brief. I take direction well which is handy when we have to design or work towards a certain goal. I am very goal orientated and will work hard to prioritise assignments to ensure all deadlines are met on time. I have never missed a deadline and don't intend to.

#### A-Levels, Sept 2007- June 2009

4 A-Levels including Textiles at grade B, Maths at grade C, English at grade B and General Studies at grade B, 1 AS Level.

#### GCSEs, Sept 2005-June 2007

12 GCSEs all above grade C. These include Textiles at grade A, English at grades A\* & B, Maths at grade A and Business Studies at grade A.

## KEY SKILLS

#### Communication

Naturally, I am a very chatty and sociable person, so communication is definitely one of my strongest points. I easily speak with customers and colleagues alike and I generally am known as being easy

to talk to and friendly. I have a very positive and outgoing nature and have always been referred to as a smiley, happy person. I have a great deal of customer service experience and a very polite and welcoming telephone manner when needed due to previous iobs.

#### Creativity

I have a very constructively critical nature and if something isn't right I can't distract from it. When it comes to creativity my need for perfection is priority. Although my talent circles mainly around fashion illustration and graphic desian with the use of Illustrator and Photoshop, I also love expressing my creativity in the form of writing. I am a very fluent writer and quite lucky in the fact that I can churn out page after page of writing in short periods of time, even more fortunately it actually makes sense, this is supported again by my grades at GCSE & A-Level in the subjects. This skill aids me extremely well when liaising with clients/ buyers and suppliers via email.

PTO for more key skills.

## WORK EXPERIENCE

## Assistant Designer, House of Capulet, Derby – Placement (Unpaid) 19th Sept 2011 – Aug 2012

Duties: Helping with all areas of design and manufacture including designing a bridal dress which is now being manufactured in store. Also helping with pricing of stock, buying of new stock, styling displays and all areas of customer service.

## (Textiles) Classroom Assistant, Thorpe Hill 11-19 Campus, Loughborough – Placement (Unpaid)

6th Sept 2011 - July 2012

Duties: Helping out with GCSE and A-Level Textiles classes, aiding with students presentation and layout of work, general design skills and style and development of illustration techniques.

#### Assistant Designer, Girlswear, George @ Asda – Placement (Unpaid) 27th Feb 2012 – 9th March 2012

Duties: Editing cads, sorting and categorising catwalk trends then organising these into trend boards, designing stickers for market research, collating market research into presentable format (school report).

## Assistant Designer, Christys' By Design, Barnsley – Placement 11th July 2011 – 30th Aug 2011

Duties: Assisting the creative team in all areas of design and development on Baby/Toddler Wear and Accessories. Creating mood boards, trend boards, trend research, design packs to be sent to china for manufacture and product books for buying meetings. Liaising frequently with Buyers for George @ Asda and John Lewis and also liaising with the manufacture team in China on a daily basis. It is also important to add that I took on an added amount of work during my time there due to a variety of different staff absences.

#### Assistant Designer, Natures Purest, Kibworth – Placement (Unpaid) April 2011

Duties: Assisting the creative team in all areas of design and development on Baby/Toddler Wear using organic and un-dyed cotton. Also, assisting store manager in all areas of retail and stock control.

## EMPI OYMENT

#### Bar Tender, Imago @ Burleigh Court Hotel, Loughborough University Sept 2009 – Present

Duties: Opening and closing down the bar, good customer service, dealing with queries and requests using a polite telephone manner e.g. booking taxis, taking room services etc, time management in delivering orders.

#### Kitchen Assistant, Three Nuns Public House June 2005 – Sept 2009

Duties: Waitressing, pot washing, general cleaning of kitchen and appliances, food preparation, bar work & dealing directly with customers.

## Clerical Assistant, Accounts at William Davis Ltd – Summer Work August 2008 and June 2010 – Aug 2010

Duties: Filing and archiving of documents, shredding of documents and organisation of files.

#### Assistant Receptionist, Quorn Grange Hotel (Unpaid) May 2006

Duties: Comprising letters, filing, checking guests in and out, booking taxis for guests and usage of the computer system.

#### Numeracy

My passion for mathematics has meant that I was able to achieve a grade A at GCSE and grade C at A-Level. I see this as an extremely valuable skill to have and I have tried my best to maintain my knowledge of the subject over the years. It comes in extremely handy when specifying measurements during the design process and I would very much like to incorporate this skill with my creativity to achieve my dream job in the industry.

## ACHEVEMENTS

- Diploma in Professional Practice from the University of Derby for successfully completing a year out in industry.
  - Certificate in Financial Studies from the IFS School of Finance.
  - Full UK Driving licence and am therefore am willing to travel or commute.
- •Organised and compèred fashion shows at my college shown to up to 200 people.
- Very confident with Adobe Photoshop, Illustrator, Microsoft Word & Excel.
- Participated in a competition designing t-shirts for Topshop's "Fashion Targets Breast Cancer" range.
  - Was submitted as one of the final 20 for University of Derby for the Clotheshow Live competition sponsored by River Island.
- Worked behind the scenes at the 3rd year fashion show, dressing models and being a runner for the DJ communicating for him between all departments as he was unable to during the show.



REFERENCES available on REQUEST